# SECURITY TIPS

## "Phishing"

Using email to leverage your trust in a company, brand, or person and trick you into providing personal financial information or access vehicles (passwords, account names, email addresses) to an unknown person or group. If you receive an email that you think is a —phish‖, the tips below can keep you from taking the bait.

1. Know thyself: Know the online companies you deal with. When a suspect email arrives, remember: it could be fraud, it's definitely spam, and it is definitely not for you. Delete it.

2. Subject matters: Consider the subject line of an email carefully. Citibank will never send you an email headed —_Citiibank_account_update ACT-N0W‖. These messages may get through spam filters because they appear to come from a reputable source, but that doesn't mean it's really from Citibank.

3. Learn the language: Understand how the companies you deal with want to interact with you. For example, banks usually want you to access your account through their website–not an email link. —Phishing‖ emails stand out because they don't follow the rules.

4. Browsing around: Practice safe browsing. Open a new browser window each time you log on to a web site that displays personal information. When you are done at that site, log out and close that browser window.

5. Spelling counts: Be sure to read emails that say they are from companies you know. Sometimes a real email will have a spelling or grammatical error, but anything more than one error is suspicious.

6. Mousing around: Scroll over the links in emails you receive and check them. In some email systems, you can scroll over the different links in an email and see the actual contents of the link. If the email says PayPal, but the link content says — www.paipall.com‖, be careful. And note: URLs can be disguised—so don't take a suspect link at face value.

7. All form, no function: Never enter your personal or credit information into a form in an email. If you feel the email is legitimate, call the company or visit their web site and log in to provide the requested information.

8. It's personal: Expect good customer service. Unless your name is —eBay User‖ or —johndoe99‖, most —phishing‖ emails are not personalized. If you receive a —Dear Customer‖ email, it may be time to move on. Stay on Guard

9. Make a statement: Read your statements – every one, every month to ensure your charges and debits are correct. Often information obtained through phishing is not used right away. Stay vigilant and report any suspicious activity immediately.

10. Stay current: Use and maintain your email protection software for spam blocking, fraud blocking, and anti-virus. If you have any questions, there are many fine web sites which can provide the latest information on the latest virus, —phishing‖ attack, or on-line scam.

"Phishing" schemes will continue to get more sophisticated and harder to detect. A combination of technology and consumer awareness is the key to keeping the —phish‖ at bay and making your email good again.
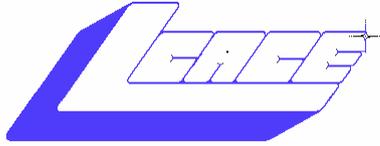
*"Members Helping Members"*
*(since 1983)*

## Board of Directors
### 2010-2011

**Robin B. Seidenberg** . . . . . . . . . . . . . **President**
president@lcace.org

**Linda Busch** . . . . . . . . . . . . . . . .**Vice President**
vicepresident@lcace.org

**Bobby Jacobs**. . . . . . . . . . . . . . . . . . .**Secretary**
secretary@lcace.org

**Winnie Frost** . . . . . . . . . . . . . . . . . . . **Treasurer**
treasurer@lcace.org

**Lester Larkin** . . . . . . . . . . . . . . . . . . . **Programs**
programs@lcace.org

**Liz Barnett** . . . . . . . . . . . . . . . . . . .**Membership**
membership@lcace.org
**Dwight "J.J." Johnson** . .**Membership Co-Chair**

**Linda Koudelka** . . . . . . . . . . . **Public Relations**
pr@lcace.org

**Volunteers**
**Webmaster/Historian** . . . . . . . . . . **Lester Larkin**
webmaster@lcace.org

**Newsletter Editor** ….….....**Michael J. Mc Enery**
editor@lcace.org

## News Journal
*The LCACE News Journal* is published eleven times annually. Members are encouraged to submit contributions which will be acknowledged in this newsletter.

Send articles to editor@lcace.org
Permission is granted to reproduce any or all parts of this newsletter in other User Group publications, provided that credit is given to LCACE and the individual author(s).

Logo designed on an Atari Stacy Laptop in 1989 by Dwight Johnson Jr.

**Lake County Area
Computer Enthusiasts**

**LCACE
c/o Group Ambassador**

"J.J." Johnson

## Membership
LCACE membership is open to all individuals and families interested in personal computing. Annual dues are $20.00 per individual/family. Applications for membership may be obtained at the monthly meeting, by request on the club hotline, and are now available on our web site at http://www.lcace.org.

## Meetings
LCACE meetings are usually held on Saturdays at the Grayslake Area Public Library, 100 Library Lane, Grayslake, Illinois. The meeting room opens at noon and the formal meeting begins at 12:30 p.m. All meetings are open to the public. Bring a friend!

## Newsletter Submissions
Club members are welcome to submit classified ads, reviews, tips and other articles for publication, to our newsletter editor in Microsoft Word format (.doc). **Publication deadline is the 20th of the month for all ads and articles.** Please do not use tabs or special formatting.

## Newsletter Advertising
Ad rates per issue: Full page - $25, Half page - $15, Quarter page - $10, Business Card - $5. Discounts are available on advance purchase of multiple issues. Please send camera-ready copy and payment to the club address by the 15th of the month preceding publication. For more information on ad pricing, please call our Hotline. Ads are **FREE** to all paid members.

## Notice
*LCACE WILL NOT CONDONE or knowingly participate in copyright infringement of any kind.* The *LCACE News Journal* is published by and for LCACE members. Opinions expressed herein are those of the individual authors and do not necessarily reflect the opinion of LCACE, the membership, the board of directors, and/or our advertisers.

# Robin's RAMblings

How can we improve Lake County Area Computer Enthusiasts?

Since J.J. founded our club on a rainy afternoon in 1983 it has gone through numerous changes. Originally for Atari enthusiasts, membership is now open to anyone with a genuine interest in computers. There are neither geographic nor age limits for membership.

Our meetings run the gamut from ask the gurus and show and tell to presentations by retailers, tech magazines, and manufacturers, to programs on digital photography, genealogy, etc. We're not all work. We have scheduled a picnic for July 9th; our annual holiday party will be December 10th.

How can we improve our club? What would you like to change? Would you like more of certain types of programs? Most people seemed to enjoy our March meting when Staples presented information about the latest in technology and had techs there who worked on members' computers during the meeting. What else would you like?

The club officers try to come up with interesting programs but we need your input. Please email your ideas to our program chair Lester Larkin at programs@lcace.org or me president@lcace.org. We will all benefit.

Happy computing!

# Bargain shopping online

By Robin Seidenberg
President@lcace.org

In addition to www.dealnews.com and www.dealcatcher.com, you might want to visit www.slickdeals.net. Some of the deals on these sites are good for a very short period of time, so if you see something you r-e-a-l-l-y want, order it NOW. There are a few sites that have one or more deals for just 24 hours: www.woot.com, www.1saleaday.com, and www.midnightbox.com. Their deals change every night at midnight. Some items are refurbished. The prices are not always fantastic bargains so you may want to compare prices on Google shopping (http://www.google.com/prdhp?hl=en&tab=wf) or www.pricegrabber.com before you plunk down your money.

# From the Editor

Submissions for the August News Journal will be due by July 20th. All articles are welcome and appreciated.

**"MEMBERS HELPING MEMBERS"**

# Member Profile

Submitted by: Liz Barnett
membership@lcace.org

Julie, a member of LCACE since 2010, is a software engineer for Rosewood Software Inc, which develops software for small businesses. She is an expert in Linux Operating Systems. Julie uses her computer for all sorts of stuff: Email, learning new programs, work, school, bookkeeping, correspondence, etc. She prefers LINUX over the Windows operating system and her favorite program is GNU-Cash for bookkeeping.

Julie is married to Lem Bell, Jr. and has 2 children. Her daughter Lori is currently attending University of Illinois, majoring in History and Creative Writing. Her son Gregory is attending Warren High School.

For relaxation and entertainment, Julie loves to read books and watch movies. Favorite authors include Dave Duncan, Anne Mc Caffery, Lawrence Watt Evans, Charline Harris and Stephanie Meyer. She also enjoys gardening and keeping her yard looking nice in the summer. Her favorite meal is any kind of pasta, as long as it's made without seafood! Her favorite expression is "for grins and giggles".

# Just for Laughs

**Why Females should avoid a girls' night out after they are married.**
**The other night I was invited for a night out with the "Girls". I told my husband that I would be home by midnight "I promised!"**
**Well the hours passed and the margaritas went down way to easily.**
**Around 3:00a.m., a bit loaded, I headed home.**
**Just as I got in the door, the cuckoo clock in the hallway started up and cuckooed three times. Quickly, realizing my husband would probably wake up, I cuckooed another nine times.**
**I was really proud of myself for coming up with such a quick-witted solution in**
**order to escape a possible conflict with him.**
**Even when totally smashed ….3 cuckoos plus 9 cuckoos totals 12 cuckoos which = MIDNIGHT!**
**The next morning, my husband asked me what time I got in. I told him "MIDNIGHT". He didn't seem annoyed in the least.**
**Whew, I got away with that one!**
**Then he said, "We need a new cuckoo clock."**
**When I asked him why, he said, "Well, last night our clock cuckooed three times, then said "oh sh**." Cuckooed 4 more times, cleared its throat, cuckooed another three times, giggled, cuckooed twice more, burped and then tripped over the coffee Table"**

# JULY 9, 2011

## Second Annual Picnic At Fred and Liz Barnett's Home



**Watch your E-Mail for Details**

Remember No News Journal In July

Legacy Family Tree Basics

Part 2

By Bill Ellis, Regular Newsletter Contributor,
Computer Users of Erie, PA
December 2010 issue, Horizons, The Official Journal of CUE
www.cuerie.com
cuerie1 (at) verizon.net

Legacy Family Tree Genealogy software
http://www.legacyfamilytree.com/

This is a continuing article about the Legacy program's Home Page. I mentioned in the previous article, which was published in the December 2010 issue of Horizons, that our hectic lifestyle keeps us from investigating all the amazing features that are included in the software programs that we use every day. We stick to the same old tried and true procedures, because it's quick, it's easy and it gets the job done. I hope this article will encourage you the take a little time to look further and see what your software program (s) have to offer.

As mentioned in the previous article, to startup in the Home page window you need to click on the Options menu item at the top of the screen. In the drop down menu, click on Customize. In the customize window are several tabs. You should be at the General tab view. If not, click on the General tab to bring that view forward. The very first item, on the left, is called Startup View. In this section, you can select one of several views that will tell Legacy which view you would like to have Legacy start up in. The first view item is called Legacy Home. This is the one that I would like you to select if it hasn't been already selected. Now go to the bottom of the screen and select save. From now on, whenever you start the Legacy pro-

gram, you will see the Home view screen with several panels. These panels are as follows, Legacy News, To-Do items, Birthdays, Death Dates and Anniversaries, Statistics, Updates and Support. You will also notice a long white bar across the top of these panels with the word Address in front of it. This is the same address bar that is in your browser when you're surfing the Internet and is used in the same way. We'll talk about that address bar a little bit later.

When you open Legacy in this Home view screen you can connect to the Internet via cable, DSL or dial up. You will have to tell Legacy how it needs to get connected. To do that, click on the Options button near the upper right of the screen. In the drop down menu, click on Options. In this window are two tabs. One is called Internet Options and the other is called Reminder Options. Click on the Internet Options tab to bring it forward if it isn't already forward. The Internet Options tab gives you two selections to choose from. Choose the one that is right for your type of Internet connection and click on save.

Now that you are connected to the Internet and you have started Legacy in the Home View screen you can use the Legacy News panel. This panel lets you read some of the latest news from Millennia. The articles in the panel are short excerpts of the full story. If you would like to read the full story, just click on the highlighted/underlined text and you will be transported to the Millennia web site. At the Millennia site you can read all or some of the articles and even add your comments at the end of each article. You are also given the choice to submit your own article(s). When you have finished with the Millennia site, simply click on the little house icon that is just above the address line and to the left. There is also a little

house icon at the very top of the page. DO NOT click on
that one. When you click on the little house icon you will be transported back to the Legacy home view from whence you came.

Below the Legacy News panel are two very interesting panels. One is the To-Do items panel and the other is the Birthdays, Death Dates and Anniversaries panel. Both of these are reminder panels. They remind you of items that need your attention. For example, when you create a To-Do item for an individual or an event you can fill in a reminder date of your choosing. As that date approaches, the To-Do item will be
posted in the To-Do panel as a reminder. You can also create a reminder for birthdays, anniversaries and dates of death. In order to create this type of reminder, go to each person's information screen, where births, deaths, occupation, etc., are stored. In the lower right side of the window are two selections. They are birthday reminder and death date reminder. If you check one or both of these options, the dates of the checked events will be posted in the corresponding reminder panel. The same holds true for anniversaries. Click on the couple's marriage date to bring up their wedding information. At the very bottom of that window you need to put a check mark in the Anniversary reminder. Now that you have the reminders ready to go, you need to do one more thing. Go back to the Legacy Home view screen and click on the Option
button in the upper right of the window as you did before. Click on Options in the drop down menu. This time click on the Reminder Options tab to bring that window forward if it isn't already forward. There are three reminders listed. Put a check mark in the ones you will be using. Just above these three reminders you will need to tell Legacy how many days in advance you would like to be reminded of these events. Once you've done that, click save and you're all set.

The remaining three panels on the right, Statistics, Updates and Support are pretty self-explanatory. The statistics tells you the number of individuals, families and sources in the family file that you are working with. The up-
date panel tells you if you are up to date with the latest version of Legacy. If this panel tells you that you need to install the latest update, you can click on that panel to download and update the Legacy program. Whether you update your Legacy program, or not, is your choice. I like to wait at least a week after an update is out before I install it. This gives the programmers a little more time to get some of the bugs ironed out, if there are any. The support panel has several items in its list. There are two items here that I feel are of great importance. They are
watch training videos and tips from the experts. When you choose watch training videos you will be able to view a video of the basics of legacy for free. This is a really good training video for all levels of genealogists. You can also preview all the other videos to see if they meet your needs. Some you can view for free, while others you can preview before you decide whether or not to buy it. Clicking on the Tips from the
experts will take you to a very long list of "How To" instructions. Here is where you can get tips on a ton of Legacy's functions such merging, split screen view, importing and exporting and so on. The Tips from the experts go hand in hand with the help screen that is within the Legacy program and in most cases will also give you step-by-step instructions.

So, my friends. Don't be shy. Dig into what software you've been using all this time and see what it has to offer. To my genealogist friends, I wish you happy hunting.

System Requirements:
Windows 7, Windows Vista, Windows XP, Windows ME*,  Windows 98*, Windows NT, Windows 2000 (Legacy runs on newer Macs with Windows installed under Bootcamp, Parallel or Fusion. Legacy runs on Linux machines with a Windows emulator like VMWare or Sun's Virtual Box)
Note: Runs on both 32bit and 64bit Windows platforms.

# Microsoft Excel Tip of the Month

## Deleting all Graphics

Excel allows you to easily add graphics to a worksheet. This can be helpful at times, but at other times you may want to delete all the graphics in a worksheet. The easiest way to delete all the graphics is to follow these steps:

1. Press **F5** to display the Go To dialog box.
2. Click on the Special button. Excel displays the Go To Special dialog box.

*The Go To Special dialog box.*



1. Make sure the Objects radio button is selected.
2. Click on OK. All the graphics in your worksheet are selected.
3. Press the **DEL** key. All the graphics are deleted.

This solution works only if there are no other objects (besides graphics) in your worksheet. If you have other objects that you don't want deleted, then all you need to do is perform steps 1 through 4, and then hold down the **CTRL** key as you use the mouse to click on each object you don't want deleted. When you are satisfied with the objects selected, finish up by following step 5.

Copyright © 2011 by Sharon Parq Associates, Inc. Reprinted by permission. Thousands of free Microsoft Excel tips can be found online at http://excel.tips.net.



### June

Bock, Phill
Koudelka, Linda
Savage, Danjean
Lagoni, Doreen J.

### July

Larkin, Lester
Barnett, Liz
Frost, Jack
Seidenberg, Lew

## Door Prize Winner
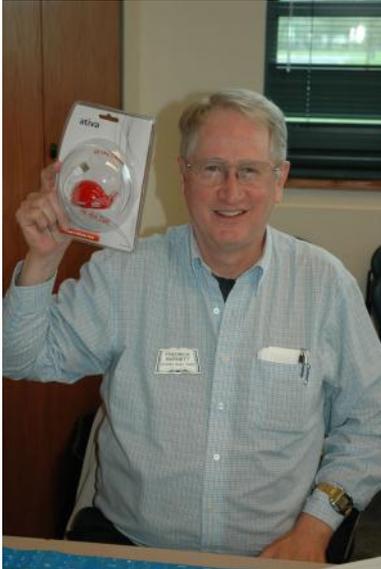


**Fred Barnett with his whale of a USB Hub**

## 50/50  Winner



**Margareet T. Wallin  Junes Big Money Winner**

# Microsoft "Word" Tip of the Month

## Selecting an Entire Paragraph

If you are using the mouse, Word provides several quick ways to select an entire paragraph. First, you can simply triple-click anywhere within the paragraph. This is perhaps the fastest and most common method of selecting an entire paragraph. Second, you can move the mouse pointer to the left of the first character in any line of the paragraph you want to select. The mouse pointer turns into an arrow pointing up and right. Double-click the mouse, and the paragraph is selected.

Finally, if you are using the style area, you can also move the mouse pointer into the style area to the left of the paragraph you want to select. Click once on the left mouse button, and the entire paragraph is selected.

If you like to use the keyboard instead of the mouse, you can select the current paragraph by pressing CTRL+UP ARROW (which moves the insertion point to the beginning of the paragraph) and then pressing CTRL+SHIFT+DOWN ARROW.

Copyright © 2011 by Sharon Parq Associates, Inc. Reprinted by permission. Thousands of free Microsoft Word tips can be found online at http://word.tips.net.

**Treat your password like your toothbrush.  Don't let anybody else use it, and get a new one every six months.**

**~Clifford Stoll**

| | |
|---|---|
| Alleman, Elizabeth | esa2204@aol.com |
| Anderson, Jean | jande77893@aol.com |
| Barnett, Fred | BNSCom@aol.com |
| Becht, George | pechmem-gen@yahoo.com |
| Bell, Julie | jmwebstuff@yahoo.com |
| Berg-Wells, Lois | luludefl@yahoo.com |
| Berndtson, Barton | bartb64@yahoo.com |
| Berry, Bob & Tracy | mgd2race@yahoo.com |
| Bitterman, Jay | bittjayl@aol.com |
| Busch, Linda | lindashrub@att.net |
| D'Agostino, Robert | rusirius2736@sbcglobal.net |
| Ditman, Bill | william.ditman@comcast.net |
| Eisenmann, Richard | eisenrich@sbcglobal.net |
| Florian, Sherry | florianan3@earthlink.net |
| Frost, Jack | Jfrost13@sbcglobal.net |
| Frost, Winnie | wfrost13@sbcglobal.net |
| Garling, Richard | richgarling@yellowbirdmktg.com |
| Gothann, Edward | eddiegothann@yahoo.com |
| Halley, Jack | jack96@aol.com |
| Hamilton, Bill | hamiltonbill24@comcast.net |
| Hanlon, Terri | terhanlon@comcast.net |
| Henriksen, Henry | hhenriksen@wi.rr.com |
| Hesse, Gary | pocanada@sbcglobal.net |
| Hobson, Marshia | omsgadget@yahoo.com |
| Jacobs, Bobby | bobj2361@gmail.com |
| Johnson, Dwight | jj1450xl@yahoo.com |
| Kalinoski, Donna | donnaleek@juno.com |
| Kline, Cherie | catmom1001@aol.com |
| Kostelnik, Steve | steve_kostelnik@usa.net |
| Koudelka, Linda & Robert | koudelka3@comcast.net |
| Kusiak, Joseph | juj014@att.net |
| Lagoni, Doreen | bearmagic1999@aol.com |
| Larkin, Lester | LesLarkin@aim.com |
| Lewis, Carolyn | lewis.linwood@att.net |
| Martin, Donald | dmartin339@comcast.net |
| Mata-Guzman, Marta | marta5131959@yahoo.com |
| McEnery, Mike | mmcenery@sbcglobal.net |
| Nickels, Cheryl | cnickels1110@yahoo.com |
| Nocerino, Phil | windpiper2@yahoo.com |
| Ortseifen, Patricia | patricia@ortseifen.com |
| Rehberger, Eric | graduates63@gmail.com |
| Rivera, Julio | jlrivera@db3mail.com |

| | |
|---|---|
| Rudnit, Harriet | hrudnit@yahoo.com |
| Salsburg, Leslie | leslie164@juno.com |
| Savage, Danjean & Ken | kennethisavage@hotmail.com |
| Seidenberg, Lew | drlew1@aol.com |
| Seidenberg, Robin | anguslechat@aol.com |
| Smatlak, Ellen | emsmis@hotmail.com |
| Straw, Gerald | gkstraw@comcast.net |
| Sturek, Jorja | jksturek@sbcglobal.net |
| Sutherland, Dorothy | deedee1938@yahoo.com |
| Urh, John | johnurh@sbcglobal.net |
| Wagner, Richard & Belinda | SenoritaBW@AOL.com |
| Wells, Alden | alden_racing74@yahoo.com |

## L.C.A.C.E.

Phone: **847.623.3815**
Web Site: http://www.lcace.org
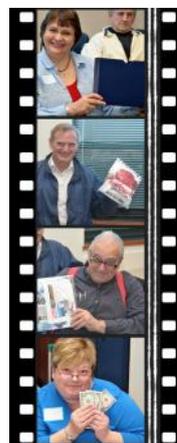
# Take a good look, you just might see yourself.

http://lcace.org/PhotoAlbums.htm

# Next Meeting

**Saturday**

**June**

# 11

Meeting Agenda: http://lcace.org/agendas.htm
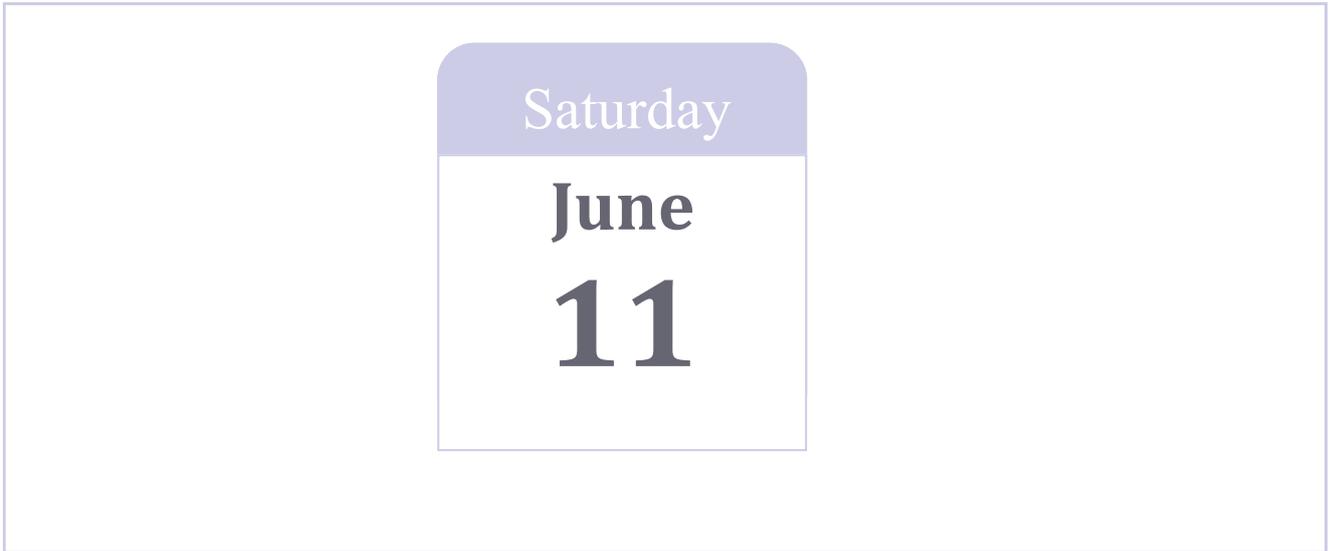
# Meeting Agenda

## Internet Security—Identity Theft Online Banking

**Lake County Area Computer Enthusiasts and the Grayslake Area Public Library present, internet security/identity theft/ online banking present by Detective Tim Warner of the Grayslake Police Department.**

GLASBERGEN ©2007 by King Features Syndicate, Inc. World rights reserved.
10-19

CLICK

"I-LUV-TAXES...that's a password nobody will ever guess!"